

AGENDA COVER MEMO

AGENDA DATE: June 11, 2003

TO: Board of County Commissioners

FROM: Department of Health & Human Services

PRESENTED BY: Rob Rockstroh

AGENDA ITEM TITLE: IN THE MATTER OF APPOINTING THE COUNTY ADMINISTRATOR OR HIS AUTHORIZED DESIGNEE AS COUNTY FINANCIAL ASSISTANCE ADMINISTRATOR FOR THE FY 03/05 DEPARTMENT OF HUMAN SERVICES (DHS) FINANCIAL ASSISTANCE AGREEMENT

I. MOTION

TO APPOINT THE COUNTY ADMINISTRATOR OR HIS AUTHORIZED DESIGNEE AS COUNTY FINANCIAL ASSISTANCE ADMINISTRATOR FOR THE FY 03/05 DEPARTMENT OF HUMAN SERVICES (DHS) FINANCIAL ASSISTANCE AGREEMENT.

II. ISSUE OR PROBLEM

The FY 03/05 Financial Assistance Agreement with the Department of Human Services (DHS) for mental health treatment, alcohol and drug treatment, and developmental disabilities services requires appointment of a county financial assistance administrator.

III. DISCUSSION

A. Background/Analysis:

The DHS Financial Assistance Agreement requires the county to, by a duly adopted order or resolution of the county Board of Commissioners, appoint a county officer to administer the agreement. This resolution needs to authorize the county financial assistance administrator to amend the award, on behalf of county, by execution and delivery of amendments to this agreement in the name of the county. Unless the authorizing resolution clearly vests such authority in the county financial assistance administrator, DHS will not treat the county financial assistance administrator as authorized

to amend, on behalf of county, any part of this agreement other than the financial assistance award.

B. Alternative / Options

1. To appoint the county administrator or his authorized designee as the county financial assistance administrator for the FY 03/05 DHS Financial Assistance Agreement.
2. Not to appoint the county administrator or his authorized designee as the county financial assistance administrator for the FY 03/05 DHS Financial Assistance Agreement.

C. Recommendation

To approve number one above.

IV. IMPLEMENTATION / TIMING

Upon approval by the Board, the county administrator or his authorized designee will be appointed as the county financial assistance administrator for the FY 03/05 DHS Financial Assistance Agreement.

V. ATTACHMENTS

Board Order

BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) IN THE MATTER OF APPOINTING THE COUNTY
) ADMINISTRATOR OR HIS AUTHORIZED DESIGNEE AS
) COUNTY FINANCIAL ASSISTANCE ADMINISTRATOR FOR
) THE FY 03/05 DEPARTMENT OF HUMAN SERVICES (DHS)
) FINANCIAL ASSISTANCE AGREEMENT

WHEREAS, the Board of County Commissioners has delegated authority to the county administrator to sign the FY 03/05 Financial Assistance Agreement with DHS through the budget adoption; and

WHEREAS, one requirement of the agreement is the appointment of a county financial assistance administrator for the FY 03/05 Financial Assistance Agreement.

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners appoint the county administrator or his authorized designee as the financial assistance administrator for the FY 03/05 Department of Human Services (DHS) Financial Assistance Agreement.

AND IT IS FURTHER ORDERED that the county administrator or his authorized designee is authorized to execute any individual amendment to the DHS Financial Assistance Agreement which does not exceed 20 percent of the original grant amount.

DATED this _____ day of June 2003.

Peter Sorenson, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 6/3/03 lane county
J. Davidson
OFFICE OF LEGAL COUNSEL